

Village of Clarksville
Planning Commission
2012 Annual Report

January 19

- All street lights problems have been corrected.
- Reviewed 2010 Annual Planning commission Report.
- Reviewed 2011 Annual Planning Work Program for 2012.

February 16

- A Representative from Les's Sanitary Service gave a presentation of the recycling at the Township Park. He informed the Planning Commission on what equipment would be needed, what type of items could be recycled and cost.
- Kerry McMillen and Lu Baxter participated in the Safe Routes 2 School Walking Audit. Kerry presented photographs of areas of concern in the village, such as cracked sidewalks, bushes too close to the sidewalks, etc. Discussed taking a walking tour of the village and rate the areas that need repair or improvement.
- Discussed results of public hearing regarding Walking/Bike Path to school.
- Discussed new flower boxes and the maintenance on the flower boxes.
- Planning Commission Members nominated and appointed Planning Commission Officers for 2012:

Kerry McMillen as Chairperson
Robert Blocher as Vice Chair
Joyce Callihan as Secretary

March 15

- Kerry McMillen will work with a local resident in developing new flower boxes that will match the downtown trash receptacles. Lu will continue to work with local businesses to get them involved in plants for the new flower boxes. Also, discussed the need to have doggie stations in town to keep downtown clean.
- Village Council approved the recycling program. The Village will pay 50% of the cost and the Clarksville Township will pay the other half. Village Council would like to have signs by the recycling posting hours and types of materials to recycle. Planning Commission will work on hours of operations and volunteers.
- Walking/Bike Path is moving forward with a possible completion of the first section by late summer.

April 19

- New flower boxes have been completed. The plan is to have the boxes planted by Memorial Day.
- Recycling project update - the trees at the park have been cleared, sand and crushed concrete will be delivered, and the recycling bin has been ordered. A tentative open date of May 1st has been set. The recycling center will be open at minimum on Saturdays from 9am to noon. Additional hours may be added if needed.
- Joyce Callihan has resigned from the Planning Commission

May 17

- The Clarksville Area Recycling Center is now open. The center will be open on Saturdays from 9 to noon with additional hours as necessary.
- Lakewood Area Youth Theater is sponsoring a "Day at the Park" to be held on September 8, 2012 from 12-4pm at the Campbell Township Park. Baseball, games, hotdogs, apple pie, refreshments and music will be provided. Cost will be \$5 per car.
- New flower boxes have been planted. Proceeds from the old flower boxes will be used for additional plants around the gazebo.
- Jordan Burnie was appointed Secretary.

June 21

- Council has merged Walking/ Bike Path project into Safe Routes to School Grant Application. Planning Commission will be reviewing improvement plans provided by the engineering firm.
- Zoning Map was updated to correct typos on the lot numbers along Lind Ave.
- Recommended that Village Street Commissioner contact Consumers to install a street light on existing electrical pole at 228 Broad Street.

July 19

- Research has been started on how to create a DDA for Clarksville
- Suggestion was made for Council to budget a certain amount of money each year for sidewalk repair. It is also recommended that Council explore the idea of cost sharing sidewalk repairs with the adjacent business owner or resident.
- Reviewed the Safe Route To School Community Action Plan and ranked the top three priority projects

August 16

- Clarksville Bible Church has expressed interest in holding a Movies in the Park in October.
- Due to the overwhelming success of the recycling center, recommendation was made to keep the center open during the winter months with the center located in the Village limits.

September 20

- Continued research on creating a DDA
- Alternate winter location for recycling center is still being discussed

October 18

- The recycling center will continue during the winter months. The center will be located in the Clarksville Bible Church parking lot.
- The Safe Routes to School Committee has received feedback from the State of Michigan about the proposed grant application. The Planning Commission will review the feedback before the next meeting.

November 15

- Movies in the Park was cancelled by Clarksville Bible Church due to excess costs.
- In light of the new 20% matching funds requirements, the Planning Commission has asked the Village Council to provide a specific dollar amount that they are willing to budget in the coming fiscal year for the grant. Planning Commission will then review the estimated costs provided by the engineers to determine what projects should be included in the grant application.
- Bob Blocher and Jordan Burnie were appointed to three year terms expiring November 2015

December 20

- Winter hours for the recycling center will remain as Saturdays, 9 to noon. The center may be closed due to inclement weather.
- The Safe Routes to School Grant (SR2S) requires any sidewalk project to include sidewalks on both sides of the street. The approximate cost of placing sidewalks is \$5000 per city block. It was suggested that Council budget \$25,000 for completion of new sidewalks and \$5000 for sidewalk repair.
- Recommend that Council provide \$250-500 for "A Day In the Park 2013", to help with expenses and suggested improvements.

Planning Commission Chair – Kerry McMillen

Planning Commission Secretary – Jordan Burnie